Deans and Department Heads Meeting
February 16, 2012
UC 203/204
Minutes

Present: N. Allen, T. Badgett, T. Bankston, J. Barbour, G. Engdahl, R. Ehlers, M. Fortin, C. Gaulden, K. Heineman, L. Jones, L. Lucksinger, S. Magnan, B. May, L. Mayrand, L. Musgrove, J. Osterhout, D. Scott, M. Sleutel, S. Snowden, J. Summerlin, P. Swets, S. Tomlin, S. Wahl, A. Wallace, R. Wilke, R. Zarnowski

Guests: Sarah Logan, Maggie Pepper, Mike Reid, Angie Wright

Minutes

1. Topic: Minutes

The minutes were approved with no changes.

Responsible Party: N. Allen

Guests

2. Topic: Substantive Changes (Sarah Logan)

In response to SACS, ASU provides annual "training" for substantive change procedures. S. Logan reviewed the types of substantive changes with the members and the timeframe for these changes.

Responsible Party: N/A, Informational

3. Topic: Budget Model Update (Mike Reid)

M. Reid provided members an overview of the draft budget model.

Round Table

Sharynn Tomlin

- Work continues on the new Korean initiative.
- ASU has a record number of international students on campus. There are also record numbers of students participating in the Study Abroad program.

Martha Sleutel

- The President's Excellence Awards banquet will be May 1, 2012.
- A vote for bylaws change will be put forth to the entire faculty. This vote is necessary because of the college restructuring.

Stephen Magnan

- ROTC faculty will be sparse over the summer.

Maurice Fortin

- The order deadline for library materials is approaching soon.
- Remodeling on the group study rooms on the second floor and in the basement is scheduled to begin the Monday following the end of the spring semester.

Ken Heineman

- The Civil War Lecture Series has been going well this semester.

Laurence Musgrove

- The ASU Writers Conference is February 23 – 24 with featured speaker Leslie Marmon Silko.