Minutes of meeting of Dispositions Working Committee – July 14, 2011

Present:

Wendy Storms
Kim Livengood
Deborah Anne Banker via Skype
Amy Williamson
Chris Purkiss

Meeting started at 3PM in CARR 128

1. The group reviewed the use of the word "fairness" in the disposition form. Andy Wallace had suggested a revised wording that reads " Vales diversity and demonstrates fairness through inclusive non-discriminatory materials, lessons, and assessments by creating caring classroom environments that are inviting for diverse students' participation, learning, ad equitable access to instruction". The working group agreed with this draft wording and it will be sent out for approval to the main committee.
2. Discussed and clarified that ***all*** candidates, not just those who are obtaining certification or licensure, who work in a school setting with children are included for NCATE assessment purposes.
3. Reviewed the table below for clarity and amended the wording in the second self-assessment point in the graduate programs.

Program	***Assessment Point***	***Responsibility***	***Self Assessment Point***
EC-6, EC-6SPED, 4-8 Generalist, ELA, Math, Social Studies	1. ED 2302 2. Mandatory Student Teacher Meeting 3. Student Teaching	Professor/Instructor Survey to professors University Supervisor	1. Entry to EPP 2. Entry to Student Teaching
Secondary, 4-8 Science	1. EPSY 3303 2. Mandatory Student Teacher Meeting 3. Student Teaching	Professor/Instructor Survey to professors University Supervisor	1. Entry to EPP 2. Entry to Student Teaching
Graduate Programs	1. Admission to graduate program 2. Mid-point of program or program specific course 3. Student teaching/internship or CPR	Reference from an outside individual Program Advisor/Professor Program Advisor/Supervisor/Cooperating teacher	1. Admission to program. 2. Entry to EPP/or at a program specific mid-point.

3. We discussed the logistics behind setting up the needed surveys in Taskstream so that data could be entered and collected. All students in ED 2302, EPSY 3303 and graduate programs must have a TaskStream account at the beginning of the course or program.

4. Two templates will be created in TaskStream – one for students and one for faculty. Chris will work on the templates and creating definitions of the scoring system based on a 1 – 5 system with 1 being the lowest and 5 being the highest.
5. In the graduate program, an outside reference based on dispositions will be required. Kim will check with TaskStream about how a form can be held until a candidate has a TaskStream account. At admissions these students do not have TaskStream accounts, and they may not be accepted into a graduate program. After acceptance and obtaining the required account, then it is hoped that the initial dispositions reference can be connected to that student for data collection.
6. With regards to data collection, the committee agreed that the flow of data should be:
    - EPI Center collects and keeps date
    - EPI center filters data
    - Any candidate disposition that is scored as a 1 or 2 will go the department head
    - The department head will call the candidate in and counsel them regarding the noted disposition
    - Repeat disposition infractions will be forward to the ARD committee.
7. Dispositions that will be completed in classes will occur during the 3rd week before the end of the semester with a one week to complete and finish them.
8. Disposition surveys will replace the student teacher recommendations. Two surveys on each student still be required – one of pedagogy and one on content. These surveys will be sent out and returned through TaskStream.
9. It was decided that the template will be completed and emailed out for us to edit and review. A next meeting was not designated at this time. We still have to work on an infraction based process so that any faculty member can submit a disposition at any time if needed.
10. Meeting ended at 4:15PM.