Assessment Committee meeting
5-2-11

Present: David Tarver, chair, John Miazga, Kim Livengood, Deborah Ann Banker, Marilyn Eisenwine , Richard Evans

Storage for this committee is in the Assessment Committee file in the NCATE 2012 folder on the Everyone Drive.

Review - 4th meeting this year - first 2 Dean Miazga gave our charges. 1 - Fall, 2 spring. 3rd meeting last week trying to get things going. We need to do something to show our progress, such as charting.

Dr. Tarver suggested it is incumbent upon Program Managers to let the dean know of progress on assessments, program improvement, etc. Therefore, Dave is suggesting near the beginning of the fall semester, program managers show what data was collected, observed, and improvements to programs for the previous year's data.

Dave went through the university catalogs to enumerate programs. The dean thinks that we have programs like EC-6 with ACEI SPA. Special Ed. and Diagnostician are under CEC SPA. The program is defined by training to certify individuals to go into public schools. Each program should have build minimum of 6 assessments. TExES is #1 assessment for most programs. If programs affect a person in the public school, then they are labeled a program that must be evaluated. In graduate programs, the CPR (Comprehensive Program Review) counts as #2 assessment. Some C&I masters students are already certified, and do not have another TExES exam. First assessment for these could be competencies related to pedagogy. This may be one question Dave takes to the NCATE conference in St. Louis in June.

The dean said a good first step is to list the programs and who is in charge of them. These people will be presenting in the fall at our "showcase." If there is a SPA, we also need this information. Assessments will be similar, but not common to all programs. Dispositions will be the same throughout, but rubrics for assessment will be different.
Initial Programs:
EC-6 Generalist - Chris Purkiss - ACEI - nationally recognized in 2009
EC-6 Generalist with Special Ed. Richard Evans - CEC - nationally recognized with conditions. This report has been turned in and is scheduled for a decision in Aug. 2010.
Masters (MEd) with Special Ed. - Richard Evans - ACEI
Masters (MEd) in Professional Ed. - Donna Gee - ACEI
Masters (MA) in C&I - Kim Livengood - Middle School SPA possibly
4-8 programs were all included in one BS Interdisciplinary Studies - should be Middle School SPA - Jim Summerlin/Linda Lucksinger
8-12 certifications with Dept. Head in charge unless otherwise designated include:

English
Math
Social Studies
Science
Modern Languages (Spanish, German, French) EC-12
Speech
Journalism
Theater EC-12
Music EC-12
Art EC-12
Ag
Advanced Programs: 2 types
1. Other School Personnel (OSP)
Counseling - Mary McGlamery
Principal - Bain or Summerlin
Superintendent - Bain or Summerlin
Ed. Diagnostician - Deborah Ann Banker
Reading Specialist - Ann Bullion-Mears
2. Certified Teachers Continuing Ed. not tied to licensure
MA C&I - Kim Livengood
MEd - Professional Ed. - Donna Gee
MEd - Special Ed. - Richard Evans

We need to show the visiting committee 3 years of data. We need to show we've done something with it. Let's define the 3 years of data we're looking for. Tell them that we want to know what they have and what they've done with the data. Starting with the TExES data for everyone. Do we want to start with the oldest data? Some will not be complete until the visit. We can show points along the way where we analyzed data. The dean says we have to show all the data and that we're making use of it. We might offer a date to meet and discuss if you would like to attend. But ask for a report to show data, analysis of it, and what they need to look at based upon the information.
2009-2010 data is complete but there is no documentation that we looked at it and used it. Curriculum changes, weak areas strengthened, etc. can be reconstructed on paper for documentation. Where do we document this? Strong/weak points of program. When produced, we will house the data under Standard 2 - Assessment. Could be in Assessment folder or Steering Committee folder under Standard 2. Should we look at 08-09 data, then 09-10, then 10-11?
We should start working on collecting that data. The dean will start on that about the middle of this month.

Kim asked if we could come up with a form to make data analysis/reporting simpler. The dean said we could - Marilyn and I will look at this in May. We need to see what programs were collecting from Marcia's data. "Data Point Template" will be set for July. May and June we will work on getting data organized.

We need to make sure we address all AFIs relating to assessments.

If a one page report could be produced by program directors, it could be compiled to pass out and share among individuals. We are more interested in lessons learned rather than the actual data itself. Think about what they went through, how was it useful, etc.

Social Studies looked at 10 years of TExES. NCSS was their SPA. They were recognized with conditions, but did not have the faculty or resources to meet the conditions.

Amy Williamson collects information for 8-12 programs. We need to get that to present to these departments. These data collection points need to be investigated. Marilyn will check with Amy. We need to check with departments on what they teach specifically for certification.

If we're not clear, people walking in from the outside will not understand.

We want to make it as easy as possible for program directors to fill in the information. Give a form and fill it in for them where possible.

We may need to look at databases for TEA and NCATE purposes. We will see what we need.

Regarding TaskStream data collection, a question came to the Committee from Chris Purkiss. All data is not in TaskStream such as the TExES and second measure of content. Masters' level CPRs are in TaskStream. Assessments 4 & 5 are collected from student teaching in TaskStream. Some of #2 is in TaskStream. Kim said in working with adjuncts, they can be trained to use TaskStream. The dean said we could work with IT for data collection so a permanent faculty member has access to the adjunct's account.

On May 18, we will have a beginning level training for TaskStream. We can schedule a higher level when we know what else we need to learn. Later Kim and Mary had asked for how to generate reports in TaskStream.

Closure
1. data gathering John and Marilyn
2. chart done by Dave on programs
3. thinking about a form for the 6 data points and analysis
4. place to house all reporting
5. minutes - taken by Marilyn - will be added to Assessment Committee meeting on Everyone drive
6. Standard 2 Committee could be the same as this except for 1 out of dept. person
7. when does this committee need to meet again? Maybe the 3rd week of June