2. ***Standard 2. The unit has an assessment system that collects and analyzes data on applicant qualifications, candidate and graduate performance, and unit operations to evaluate and improve the performance of candidates, the unit, and its programs.***

2.1　How does the unit use its assessment system to improve candidate performance, program quality and unit operations? [maximum of three pages]

2.2　Please respond to 2.2.a if this is the standard on which the unit is moving to the **target level**. If it is **not** the standard on which you are moving to the target level, respond to 2.2.b.

　　2.2.a　Standard on which the unit is moving to the target level [maximum of five pages]
- Describe areas of the standard at which the unit is currently performing at the target level.
- Summarize activities and their impact on candidate performance and program quality that have led to target level performance.
- Discuss plans and timelines for obtaining and/or sustaining target level performance as articulated in the rubrics of unit Standard 2.

　　2.2.b　Continuous Improvement [maximum of three pages]
- Summarize activities and changes based on data that have led to continuous improvement of candidate performance and program quality.
- Discuss plans for sustaining and enhancing performance through continuous improvement as articulated in unit Standard 2.

2.3　Exhibits

2.3.a	Description of the unit's assessment system in detail including the requirements and key assessments used at transition points
2.3.b	Admission criteria and data from key assessments used for entry to programs
2.3.c	Policies, procedures and practices for ensuring that key assessments of candidate performance and evaluations of program quality and unit operations are fair, accurate, consistent, and free of bias
2.3.d	Policies, procedures and practices for ensuring that data are regularly collected, compiled, aggregated, summarized, analyzed, and used for continuous improvement
2.3.e	Data and summaries of results on key assessments disaggregated by program, alternate route, off-campus, and distance learning programs (Cross reference with Exhibits 1.3.d and 1.3.f as appropriate)
2.3.f	Policies, procedures and practices for managing candidate complaints
2.3.g	File of candidate complaints and the unit's responses and resolutions (This information should be available during the onsite visit)
2.3.h	Examples of significant changes made to courses, programs, and the unit in response to data gathered from the assessment system

AFIs (Areas for Improvement) from last report– <u>must also be addressed for</u> <u>**Standard 2**</u>

1 No procedures are in place to ensure fairness, accuracy, and consistency in assessments of candidate performance.

ITP (Initial) AND
ADV (Advanced Programs)

2 The unit does not ensure regular and systematic use of data to improve the quality of programs, unit operations, and the performance of candidates.

ITP (Initial) AND
ADV (Advanced Programs)