

# Math and Science Practicum Fall 2011

## General Information and Guidelines

### BRADFORD Elementary School

1202 East 22nd  
San Angelo, TX 76903  
(325)659-3645

### PRINCIPAL - Raquel Taunton

1. **DATES** for practicum:
  - a. October 11th – Observations only in your assigned classroom
  - b. October 13<sup>th</sup> - November 17<sup>th</sup> 12:50PM – 3:00PM (or when your class leaves for the end of the day)
2. **ABSENCES:** It is extremely important that you are at your assigned classroom during each of the assigned dates. However, if there is an emergency, one absence will be allowed without penalty. After that, you must make up any absence and complete your practicum teaching experience with the student's in the classroom. If you have to be absent **YOU MUST** contact the teacher you are assigned to and your group members in advance. Please also email or call Dr. Gee and Dr. Purkiss to let them know you are going to be absent. Refer to the syllabus as to how absences impact your grade. If you make up an absence, there is a form on BlackBoard for your teacher to sign and you will submit that to us by December 5th as confirmation that you made up your time.
3. **SIGN-IN:** There is an ASU Teacher Education Practicum folder at the front office for you to check in on. Please initial your name on the correct date. It is your responsibility to do this every time you are on the Bradford campus. **ALSO** have an ASU Binder that you will have to sign for the school.
4. **PUNCTUALITY:** You have to be there on time! We are giving you ample time to travel. Make sure you are always in the classroom early, prepared to teach.
5. **PARKING:** There is always limited parking at schools. **DO NOT** park in the little parking lot on the corner of Bradford and 23<sup>rd</sup>. The most parking is behind the school on 23<sup>rd</sup> Street, which is part of the one-way system around the school. There is also parking on 22<sup>nd</sup>.
6. **MATERIALS:** We will have a notebook in Room 112 and a tablet in Room 128 for you to check out materials. Please return things to the places you found them. Remember that others may need the items you are using – so please return items quickly. Be resourceful when coming up with materials. Always ask your teacher if they have materials that you could use. Make sure you return to your teacher any items that are borrowed. Let Dr. Gee or Dr. Purkiss know in advance of anything that you can't find or need. We will help you. We have "stuff" – use it.
7. **DRESS CODE:** Dress should be professional. Use your best judgment. If you think something might not be appropriate – don't wear it. Shoes must be appropriate – no flip-flops please. Please also watch hemlines and especially necklines. If the teacher wears jeans – you don't. There should be no visible tattoos or piercings (other than for earrings)

8. **NO CELL PHONES** – turn yours off when you get to the school and hide it, or better still, leave it in your car.
9. **NO GUM CHEWING – PERIOD!** Even if your teacher chews gum, you don't.
10. **NAMETAG:** You are requested to wear your nametag at all times in the school building. If you forget yours, get a visitor tag from the office.

**11. REFLECTIVE WRITINGS:**

- a. Dr. Gee requires you to have 3 reflections – one at the beginning, one in the middle, and one at the end.
- b. Dr. Purkiss requires two reflective essays of your experience that you will turn in for a grade. The first of these should be completed at the end of the first week of practicum and the second at the end of the entire practicum.
- c. You may email these as you do them. Be truthful in your reflections. These are for your benefit. What went well, what did you learn, what would you change, what did you learn about yourself as a teacher – and not just superficial statements. Think deep here and remember you are reflecting on your teaching and not the content of the lesson.
- d. Please do not use actual student names in any of your reflective work. There are templates on BlackBoard for you.

12. **LESSON PLANS:** You should have a lesson plan every time you are teaching. Have a copy available for your teacher or us to see every time. You may teach the same lesson several times, make sure you are tweaking the lesson plan each time to make it stronger as you assess the need of students. Dr. Gee requires 3 lesson plans during practicum - Dr. Purkiss requires at least 2. Turn these in as you finish teaching them.

13. **REMEMBER:** This is a learning experience. Be prepared to accept suggestions for improvement. Please be open and receptive to constructive criticism.

**14. EVALUATION:**

In Science *Practicum Teaching = 60 points:*

- Students will be observed teaching 1 lesson in the classroom (40 pts)
- 2 Lesson plans during practicum teaching are required (10 pts)
- 2 Reflections on practicum science teaching (10 pts)

In Math *Practicum Teaching = 60% of final grade:*

- Students will be observed teaching 1 lesson in the classroom (40%)
- 2 Lesson plans during practicum teaching are required (10%)
- 3 Reflections on practicum math teaching (10%)

Always feel free to talk openly with your cooperating teacher or us about questions or concerns you might have. We want you to have a great experience during this time. Go in with an open mind and have fun. Remember that you are there to teach math and science lessons not to change classroom discipline or critique the teacher! If you are positive, prepared and upbeat, the students will respond to you and so will the teacher.