Angelo State University

2013 Homecoming Committee

Application Packet

The Center for Student Involvement
asu_homecoming@angelo.edu
325-942-2062

2013 Homecoming Committee

The Angelo State Homecoming Committee is responsible for the coordination and execution of one of the largest student run events, Homecoming. The Homecoming Committee works extremely hard to plan a week of great events. It requires a large time commitment during the year. So please consider carefully whether or not you are able to make that commitment.

There will be weekly meetings beginning in the spring and continuing into the fall semester. Members of the Homecoming Committee may not participate in the Spirit Stick Contest or be elected for Homecoming King or Queen. It is highly recommended that students applying for a Chair position in the committee live in or near San Angelo during the summer.

Eligibility: All students are encouraged and invited to participate in the Homecoming Committee. The leadership skills and experience gained by being a member are invaluable for future success and can be applied in various ways in future endeavors.

This application packet contains:

- Description of Each Position
- Organizational Chart
- Application

In order to apply for any position you must have a completed application turned in no later than March 29, 2013 at 5:00pm to the Center for Student Involvement, University Center Garden Level. Please remember to sign up for an interview time when you turn in your application.

Interview

Interviews for Homecoming Chair positions will be held April 1-4, 2013.

You may apply for up to 3 chair positions. Those who apply and are not chosen for a chair position may still participate as general members of the committee.

Notification of Results

All candidates will be contacted by April 8, 2013.

If you have any questions, please contact Jennifer Johnson, jennifer.johnson@angelo.edu

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Homecoming 2013 Tentative Schedule

Committee members are expected to be at all events except where class schedules conflict.
The committee will discuss new and exciting activities to host during Homecoming week.

Sunday, October 6th

12:00pm	Washer Tournament
9:00am - 6:00pm	Brisket Cook Off

Monday, October 7th

7:00pm	Nominee Presentation and Reception

Tuesday, October 8th

TBA	TBA

Wednesday, October 9th

7:00pm	Think Fast Game Show

Thursday, October 10th

6:00pm	Step Contest Preliminaries

Friday, October 11th

12:00pm	Halftime show and presentation practice with the Ram Band
7:00pm	Pep Rally Run-Through Sign Contest & Judging, Step Contest Finals
9:15pm	Bonfire March
9:30pm	Bonfire

Saturday, October 12th

11:00am	Parade
2:00pm	Ram Jam
4:00pm	ASU vs. Football Game, *San Angelo Stadium* Halftime Presentation of Homecoming Court and Announcement of King and Queen

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2013 Homecoming Committee
Position Descriptions

These position descriptions are designed to provide a general idea and not intended to be all inclusive.

Homecoming Chair

Due to the workload and responsibility associated with this position, compensation is provided.

- Provide overall vision, direction, and coordination of ASU's Homecoming celebration
- Meet weekly with the committee as well as the Homecoming advisor to provide updates
- Serve as the designated contact person to communicate with the Print Shop, Communication and Marketing, Alumni Relations, student organizations & other departments, faculty, staff, and the San Angelo community
- Facilitate Homecoming planning meetings, set agendas, type and distribute meeting minutes, etc.
- Coordinate purchases with the advisor within budgetary limits for all events/activities associated with Homecoming.
- Coordinate the overall Homecoming evaluation process
- Assist with the recruitment, selection, and training of Homecoming committee
- Assist Homecoming advisor with duties as assigned

Marketing Chair

- Provide overall artistic leadership to committee
- Work with Office of Communications and Marketing and/or off campus entities to create official homecoming logo, flyers, posters, etc
- Work with committee members to create publicity for all homecoming related events such as the Nominee Presentation, Brisket Cook-Off, Homecoming Parade, etc.
- Assist in the overall brainstorming, planning and evaluation process of Homecoming
- Assist Homecoming chairperson and advisor with duties as assigned

King & Queen Nominee Chair

- Work with Student Government Association and the E-Learning Center to plan the Homecoming King and Queen election process
- Work with the Alumni Association and the Angelo State Marching Band to plan the Halftime Presentation of Homecoming Court
- Assist in the overall brainstorming, planning and evaluation process of Homecoming
- Assist Homecoming chairperson and Advisor with duties as assigned

Step Contest Chair

- Work with committee members to plan the Step Contest
- Assist in the overall brainstorming, planning and evaluation process of Homecoming
- Assist Homecoming chairperson and Advisor with duties as assigned

Pep Rally Chair

- Work with the Athletics Association and the Angelo State Marching Band to plan the Pep Rally
- Assist in the overall brainstorming, planning and evaluation process of Homecoming
- Assist Homecoming chairperson and Advisor with duties as assigned

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Parade Chair

- May work with the San Angelo Downtown Association to plan the Parade
- Assist in the overall brainstorming, planning and evaluation process of Homecoming
- Assist Homecoming chairperson and Advisor with duties as assigned

General Member

- Work closely with and support the Homecoming leadership team in providing overall vision, direction, and coordination of ASU's Homecoming celebration
- Attend weekly homecoming planning meetings
- Serve as a liaison to community and other special interest groups
- Assist in creating and distributing sufficient guidelines, forms and informational material to the many organizations and individuals participating and competing in the Homecoming events in order to ensure successful, safe and well attended events
- Assist in the overall brainstorming, planning and evaluation process of Homecoming
- Create and maintain a history/reference manual for future committee members
- Assist with the recruitment, selection, and training of Homecoming committee
- Provide support & resources for student organizations sponsoring events
- Assist in creating the schedule of all events
- Distribute event information and updates for all committee members
- Coordinate the awards (with designated student organizations & the Alumni office) for Homecoming events, as determined by the committee
- Facilitate the Spirit Stick competition and award process
- Serve as a mediator if any conflicts arise in the award process
- Review the awards process annually

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Homecoming 2013 Committee Application

(Please type)

Position Applying for *(see descriptions pages 5-6)*:

Homecoming Chair | Elections Chair | Pep Rally Chair
Marketing Chair | Scavenger Hunt Chair | Parade Chair
Sponsorship Chair | Step Contest Chair | General Member

Students may apply for up to 3 chair positions. Those who apply and are not chosen for a chair position may still participate as general members of the committee.

*First Name Middle Initial *Last Name

*Local Address *City *State *Zip

*Local Phone Number *Email Address

Permanent Address City State Zip

Permanent Phone Number Additional Email Address

*CID Number *Classification Cumulative GPA

*Major Minor

List the clubs/organizations (both on and off campus) that you have been involved in during your tenure at Angelo State. If you are a transfer student, please include all clubs/organizations at the former institution of higher learning. Please indicate all positions you held within these organizations.

Please list any honors and/or awards you have received during your college career.

*Indicates a required field

Please answer the following questions to the best of your ability.

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What unique qualities would you bring to the Homecoming Committee?

What new ideas would you suggest to improve Angelo State Homecoming?

What ideas do you have for a Homecoming theme?

Anything else we should know about you?

Applications are due to the Center for Student Involvement no later than
March 29, 2013 at 5:00pm
All candidates will be contacted by April 8th.
Contact Jennifer Johnson, Homecoming Advisor for more information.

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