



## New Faculty Orientation

Monday, August 19 and Tuesday, August 20

The goals of New Faculty Orientation are to

- Provide practical resources that faculty will use in their teaching, research, and daily university life;
- Review important policies, procedures, and technologies for success in teaching, research, and service at ASU;
- Demonstrate the importance of high quality teaching and learning;
- Build community and provide informal opportunities for interaction with fellow new faculty and CITR faculty mentor partners;
- Welcome new faculty to ASU.

New Faculty Orientation is just one of the ways Angelo State University invests in the success of new faculty members in the early stages of their careers. In conjunction with any college or department specific orientations, NFO introduces faculty to critical information regarding teaching, research, and service. Importantly, NFO also allows new ASU faculty the opportunity to build contacts with a cohort of new faculty and have a greater understanding of the resources available as they begin their careers.

### All sessions on Monday held in University Center 201

<b>Monday August 19</b>	<b>All New Full-Time Faculty</b>
8:30-9:05	Welcome Angelo State President and ASU Faculty Senate President; Introductions of faculty
9:05-9:35	ASU: Mission, Vision, and Faculty Expectations (John Wegner, Dir. CITR)
9:35-10:00	CONNECT! (Doyle Carter)
10:00-10:10	Break
10:10-10:35	Student Affairs and Academic Success/HSI Opportunities (Dr. Javier Flores, VP Student Affairs and Enrollment Management)
10:35-10:45	Freshman College (Dr. Andy Wallace, Dean)
10:45-11:05	Academic Student Support Services: Early Alert; Math Lab; Writing Center; Tutoring Center and SMART Online Tutoring (John Wegner, Dir. CITR)
11:05-11:10	Office of Sponsored Projects (John Wegner, Dir. CITR)
11:10-11:20	ARTS @ ASU (John Wegner, Dir. CITR)
11:20-11:30	Athletics @ ASU (John Wegner, Dir. CITR)
11:30-11:40	Break/Questions
11:40-12:30	Undergraduate Research/Graduate Research Fellowships and Faculty Development at ASU (John Wegner)
12:30-1:30	Lunch for all attendees Introduce Academic Deans (faculty seated with appropriate dean) Living in San Angelo—Chamber of Commerce or Downtown SA folks
1:30	All full-time Faculty new to ASU Library Tour—Porter Henderson Library Commons
<b>2:00</b>	<b>Tenure Track Faculty Only Return to Nasworthy/Tucker Center</b>

2:00-2:15	Putting a Face with the Name: Faculty Mentor Partnership Meet and Greet
2:15-2:45	Tenure and Promotion Process @ ASU (Provost)
2:45-3:00	Questions
3:00-4:00	What I Wish I Knew: Panel Discussion with pre-tenured faculty

**Tuesday, August 20:** College of Arts and Sciences new faculty (Sessions open to any faculty member)

9:00-9:10	Welcome—Dean, Arts and Sciences
9:10-9:45	Active Learning; ASU Syllabi Requirements and Suggestions (Wegner)
9:45-10:00	Student Learning Outcomes: University and Dept. Requirements(Stephen Emmons)
10:00-10:15	Break
10:15-10:50	IDEA and Student Evaluation Process @ ASU (Wegner)
10:50-11:00	Break
11:00-12:00	Blackboard Introduction (Rebecca Schkade)
12:00-1:00	Lunch on your own
<b>1:00-3:00</b>	<b>Human Resources On Boarding (all Faculty)</b>

### Monday, August 19

8:30-9:05: Welcome (ASU President and Faculty Senate President) and Introductions

9:05-9:35: ASU: Mission, Vision, and Faculty Expectations

Building a sense of community necessitates understanding the values and vision of the university. This first session provides a quick overview of the Mission and goals of the university while also providing basic information regarding ASU's organizational structure. Faculty new to the university are often unsure of reporting lines and important procedures related to higher education administration. This session will also discuss the type of students at ASU and faculty workload expectations. Past NFO participants reported such information was important for them as new faculty.

9:35-10:00: CONNECT!

Doyle Carter will discuss ASU's CONNECT! program and the importance of community engagement at ASU.

10:05-10:30: Student Affairs and Academic Success/HSI Opportunities

Dr. Javier Flores, VP of Student Affairs and Enrollment Management, will discuss the role of Student Affairs and HSI as they connect to academic success and student persistence to graduation.

10:30-10:40 Freshman College

Dr. Andy Wallace, Dean Freshman College, will provide an overview of the Freshman College, USTD, and FYE courses to a student's first year success at ASU.

10:45-11:05: Academic Student Support Services

Brief explanation of the academic support services will include contact information and an overview of how each group helps students: Early Alert, Math Lab, Writing Center, Tutoring Center, and SMART Online Tutoring

11:05-11:10: Office of Sponsored Projects

Brief explanation of the sponsored research opportunities at ASU, including contact information for Katie Plum.

11:10-11:20: Arts @ ASU

Discussion of ARTS @ ASU and the entertainment opportunities for faculty throughout the academic year.

11:20-11:30: Athletics

Discussion of ASU intercollegiate athletics and ASU student-athletes. Discussion should include ticket information and schedules.

11:30-11:40: Break

11:40-12:30: Undergraduate Research/Graduate Research Fellowships and Faculty Development at ASU

John Wegner will discuss the role of the CITR, including student research programs at ASU.

12:30-1:30: Lunch

During lunch, we request that the deans sit with their respective new faculty. Doing so will allow the new faculty to ask questions sparked by any of the morning sessions and create connections within the college. We will have someone from the community to discuss “Things to Do” in San Angelo.

1:30-2:00: Library Tour

All new faculty will meet in the Library Learning Commons for a brief tour of the library and in introduction to the library services relevant to faculty.

### **Tenure Track Faculty will return to University Center 201**

2:00-2:15: Putting a Face with the Name: Faculty Mentor Partnership Meet and Greet

The CITR Faculty Mentored Partnerships program pairs experienced faculty with faculty new to ASU. Faculty mentors will help mentees acculturate to ASU and San Angelo. Consistently, our mentors tell us they often struggle to make initial contact with the new faculty. Incorporating the meeting, even for just a brief visit, allows the partners to exchange contact information and begin the professional relationship.

2:15-2:45: Tenure and Promotion Process @ ASU (Provost)

While it is true that our OP regarding T&P is currently under revision, new tenure track faculty traditionally have a variety of questions regarding the tenure process. Offering a basic understanding of our process and philosophy at the university level is important for faculty either unfamiliar with the tenure process or faculty coming to ASU from research universities.

2:45-3:00: Questions/Break

3:00-4:00: What I Wish I knew: Panel Discussion with pre-tenured faculty

Four or five pre-tenured faculty will briefly discuss 3 things they wish they had known their first three years at ASU. After their brief discussion, we will open the floor for Q&A.

### **Tuesday, August 20**

The sessions on Tuesday will focus on new College of Arts and Sciences faculty but all ASU faculty are welcome to attend.

9:00-9:10: Welcome

9:10-9:45: Active Learning; ASU Syllabi Requirements and Suggestions (Wegner)

Syllabi and the initial discussion of the syllabi set the tone for the class. A clear syllabus provides structure and direction for both student and faculty. Importantly, J.M. Slattery and J.F. Carlson (2005) note that “Students who cannot predict . . . their professor’s expectations and behavior may give up and display typical signs of learned helplessness.” In other words, a poorly designed syllabus can increase student passivity. This session provides an overview of syllabus requirements (based on OP 6.14), discusses HB 2504 requirements, and introduces new faculty to the importance of viewing the syllabus as a tool to engage students. While many faculty have either created a syllabus or will use a departmental syllabus, this session lets them check the syllabus against our OP and it establishes the importance of creating an active learner mindset in the classroom.

9:45-10:00: Student Learning Outcomes: University and Dept. Requirements (Stephen Emmons)

Session reinforces the importance of aligning SLOs with the department, college, and university goals. While some faculty will be teaching courses with assigned SLOs, the session stresses the importance of assessment both at the course level and the university level while providing tools for faculty to create (or check) SLOs. The session will emphasize

the importance of faculty working with department chairs developing SLOs.

10:15-10:50: IDEA and Student Evaluation Process @ ASU

The most important step in completing the FIF is choosing appropriate Objectives and completing the forms correctly. The goal of the session is to introduce and explain the FIF and to discuss Course Objectives and their relationship to SLOs and course goals. While the CITR does host a session later in the fall, the course Objectives, according to IDEA, should appear on the faculty members' syllabus. Objectives, like SLOs, help faculty understand the importance of assignments and help students understand the purpose of assignments.

11:00-12:00: BB Introduction

This session would include a basic introduction to BB (preferably using the Student View) and a brief discussion of how BB can be used in both the face to face and online course.

1:00-3:00: Human Resources On Boarding Process

Hosting the On Boarding Process on Tuesday allows by faculty and HR the opportunity to efficiently discuss benefits at ASU.