Club Sports Funding

The Student Organization Leadership Fund (SOLF) provides Angelo State University registered student organizations access to financial resources so that they can provide programs and activities for the campus community. SOLF is primarily intended for those organizations that do not have access to funding from other campus departments or programs. SOLF provides funding for activities that are over and above the routine needs of student organizations as it is reasonable to expect organizations to pay for their basic expenses through dues, donations, fund-raisers, and other methods of self-support.

Funding of Club Sports

Club Sports, registered student organizations whose primary purpose is to represent Angelo State University at various competitive events, fall into a special category of organizations. The University may place additional requirements and stipulations on organizations classified as a club sports. A Club Sports Council will oversee the operation of club sports at ASU and the Council will establish policies that club sports must follow in order to maintain their status as a club sports. Separate funding, outside of the SOLF program, will be provided for club sports activities. A proposed student organization must declare at the time their application for registration is submitted whether it wishes to be classified as a Club Sports and be subject to all policies and procedures pertaining to club sports, or be classified as a regular student organization and be eligible for SOLF funding in the same manner as other registered student organizations.

The Club Sports funding program is designed to assist club sports in the following areas:

1. Sponsoring travel to tournaments/matches/games that direct relate to a club sports competitive season,

2. Participating in endeavors that contribute to the leadership or professional development of organization members.

The Student Life Department administers the SOLF program via the Assistant Director of Student Life for Orientation Programs and Student Organizations under the general direction of the Director for Student Life. The Student Life Department under general direction of the Executive Director of Student Affairs and the Vice President of Student Affairs/Enrollment Management establishes procedural guidelines and requirements for the proper use of these funds to assure compliance with University policies and procedures and to assure that the funds are being used prudently in accordance with the intent of the SOLF program. The Assistant Director of Student Life provides on-going training to all club sports on how to properly apply for and utilize funding.

The Club Sports Council (CSC) reviews and makes recommendations to the Assistant Director of Student Life concerning requests for funding received from club sports. CSC is comprised of representatives from club sports, the Associate Director of University Recreation, and is chaired by the Assistant Director of Student Life.

Specific Guidelines for Applying for Club Sports Funding

Club Sports wishing to apply for funding may do so by submitting a yearly budget. Yearly budgets must be submitted in accordance with the requirements listed below. The procedures are established to assure compliance with university policies and procedures, and to assure that there is reasonable time to process the application prior to the event. Items which involve the execution of a contract may require a longer lead time.

1. Yearly budgets must include the date of the tournament/competition, the location, an itemized listing of costs (with as much specificity as possible), and a full explanation of how the proposed activity meets one or more of the criteria listed above. Yearly budgets will be reviewed by the CSC at their regular meetings and CSC may (1) approve the proposal as presented, (2) reduce the funding or approve partial funding, (3) reject funding for the proposal, or (4) send the proposal back for further information.

2. In evaluating a yearly budget, the CSC will consider such factors as: (1) appropriateness of club sports funding to be used, (3) enhancement of campus life or service, (4) educational aspects to the planners and/or participants, and (5) likely positive benefit to ASU.

3. Approved expenditures which have a fixed and known price will be processed through a University purchase requisition.

4. Expenditures for items to be purchased locally where there is variability in the prices, where there is some uncertainty about the exact quantity of items needs, and/or where items will be purchased from multiple local vendors will be processed through a check made payable to the student organization. The organization will be responsible for making these local purchases and for fully accounting for the money spent. The Assistant Director of Student Life will establish a tracking system to aid the organization in documenting their purchases. Any unused funds from the check must be returned to the SOLF account in accordance with a timeline established by the Assistant Director of Student Life. Any organization which fails to fully account for the purchases will be restricted from further SOLF funding until the reconciliation is complete.

5. Funding proposals will not be considered for the following types of expenditures:

    a. To purchase items deemed to be personal in nature, such as any items of wearing apparel**.** Including those to be given away as an event promotional item.
    b. To purchase catering/food items for organization meetings or events that are geared toward organization members only.
    c. To make a donation of money or goods to a charitable organization or cause.
    d. To pay for damages or other liabilities incurred as a result of the organization's activity.
    e. To purchase alcoholic beverages, and may not be used to fund any activity where alcohol is to be made available to any of the attendees.
    f. To pay for membership dues or other fees for individual members or for the organization to be a part of a State, regional, or national organization.
    g. To pay for registration dues or other fees for individual members or for the organization to be a part of a State, regional, or national tournament.
    h. To purchase items for re-sale.
    i. Banquets, formals, induction ceremonies, etc.

6. An organization that has not acted in good faith with regard to their SOLF request or if an organization has been fraudulent in the use of SOLF money may be required to make restitution and will be barred from further SOLF funding for a period of time and the organization and/or the organization's officers may be subject to University disciplinary action as provided in the Angelo State University Student Handbook. The length of time an organization will be barred from funding will be determined on a case-by-case basis based on the nature of the situation.

Club Sports Travel

Angelo State University recognizes the positive learning experience that can come from student travel and wants to support those opportunities. However, the opportunity for club sports members to use SOLF money to travel to conferences or special activities is a privilege that comes with certain conditions and limitations.

Club Sports may apply funding for travel. In reviewing the application for travel, CSC will consider such factors as benefit to the campus and/or persons attending, the number of people traveling, the mode of transportation, the location of the event, registration costs, and other factors deemed appropriate and relevant by CSC.

Club Sports may apply for funds for transportation including airfare at a maximum of $500 per ticket and mileage at a rate of .25/per mile and lodging costs

Any travel using Club Sports funding must be done in accordance with all University policies and procedures regarding student travel and all monies must be properly and promptly reconciled following the trip.

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