

Grants for Undergraduate Students and Faculty-Mentored Projects

ASU offers undergraduate students opportunities to engage in **Year-Long Undergraduate Faculty-Mentored Projects** and **Single Semester Faculty-Mentored Projects**.

These grants are competitively awarded to undergraduate students and their faculty mentors who will collaborate on scholarly and creative endeavors.

Students who apply for and accept the grant are expected to make a major commitment of time and effort to their projects, far greater than what might normally be expected in an undergraduate course.

Upon satisfactory completion of the project and approval of the University administration, recipients of these grants will be designated ASU Undergraduate Student Research Fellows and their transcripts will note this designation.

YEAR-LONG UNDERGRADUATE FACULTY-MENTORED PROJECTS

Grant Eligibility

To be eligible, students must

1. be enrolled in ASU degree programs, and
2. assume primary responsibility for their projects under faculty supervision.

Students are ineligible

- If they are only acting as an assistant on a faculty-initiated project.
- For two years, if they failed to fulfill the grant requirements of a previously endorsed application. Exceptions will be considered only under extraordinary circumstance and must be approved by the Undergraduate Research Grant Committee.

To be eligible as sponsors, faculty must

1. be tenured or on tenure-track, and
2. be willing to oversee completion of the project, endorse a student proposal, complete the recommendation form, manage M&O funds, and assess and grade the student(s) for the independent study course.

Faculty are ineligible to sponsor a project

- If student is only acting as an assistant on a faculty-initiated project.
- For two years, if a student failed to adhere to the grant requirements of a previously endorsed application. Exceptions will be considered only under extraordinary circumstance and must be approved by the Undergraduate Research Grant Committee.

Proposal Requirements

- Proposals may be individual or collaborative with a maximum of three students.

- For collaborative projects, students will submit a single proposal that identifies each student's qualifications and respective roles. Additionally, collaborative projects should be of sufficient size to warrant six hours of academic credit for each student.
- Faculty-Mentored Research Grant Proposals will include Cover Sheet, Faculty Mentored Grant Proposal, Faculty Recommendation Form, Attachment A, Attachment B, IRB, IACUC, or IBC approval notifications (if necessary), and Supplemental Budget Request (if applicable). All forms are available at the Angelo State CITR web site.

Student Grant Awards

- The maximum amount will be \$1,500 for each student, whether an individual or collaborative proposal.
- Student awards will be disbursed to the student's accounts with half (\$750) released in the fall semester and half (\$750) in the spring. Awards will not be released if the student has not registered for the research course.
- Students may also request a maximum of \$300 to cover itemized research-related expenses, excluding travel. The itemized request accounts (M&O) will be created at the beginning of the fall semester.
- Students may also apply for a supplemental M&O award (maximum of \$1,000). Applications for supplemental requests will be reviewed after all original awards are reviewed. Supplemental awards will only be granted if there are sufficient funds.
- Students must earn a grade of "B" or better in the independent research course in which the student is enrolled for the fall semester in order to receive grant funding for the spring semester.

Faculty Grant Awards

- The maximum amount will be \$1,000 for each project. A maximum of two individual projects or two group projects of any given faculty mentor will be funded. Faculty awards will be disbursed at the conclusion of the research project.

Grant Requirements

Students receiving grants must agree to

1. enroll in no fewer than three credit hours of directed independent study for which a letter grade is earned during the fall and spring semesters for which the grant is awarded.
2. produce a scholarly/creative product to be assessed by the faculty mentor and result in a grade for each of the required independent research courses.
3. submit a manuscript or other scholarly/creative product for publication in *Crius*, ASU's undergraduate research journal, prior to the end of the spring term.
4. present their project at ASU's undergraduate research symposium held at the end of each spring term.

Students will not receive a grade for the independent study course taken during the spring semester until they have fulfilled the grant requirements above.

Failure to fulfill these grant requirements may result in the following:

- A hold placed on student records until these products are submitted or until such time as arrangements are completed with the Undergraduate Research Grant Committee.
- A refund of the grant funds.

Further Encouragements

- Student scholars and faculty mentors are strongly encouraged to present scholarly projects at professional conferences or other appropriate conferences, such as the Annual Meeting of the National Conference on Undergraduate Research or the Annual Meeting of the National Collegiate Honors Council.
- They are also strongly encouraged to publish co-authored manuscripts in professional publications.

SINGLE SEMESTER FACULTY-MENTORED PROJECTS

Grant Eligibility

To be eligible, students must

1. be enrolled in ASU degree programs, and
2. assume primary responsibility for their projects under faculty supervision.
3. complete the application by the stated due date.

Students are ineligible

- If they are only acting as an assistant on a faculty-initiated project.
- For two years, if they failed to fulfill the grant requirements of a previously endorsed application. Exceptions will be considered only under extraordinary circumstance and must be approved by the Undergraduate Research Grant Committee.

To be eligible as sponsors, faculty must

1. be tenured or on tenure-track, and
2. be willing to oversee completion of the project, endorse a student proposal, complete the recommendation form, manage M&O funds, and assess and grade the student(s) for the independent study course.

Faculty are ineligible to sponsor a project

- If student is only acting as an assistant on a faculty-initiated project.
- For two years, if a student failed to adhere to the grant requirements of a previously endorsed application. Exceptions will be considered only under extraordinary circumstance and must be approved by the Undergraduate Research Grant Committee.

Proposal Requirements

- Proposals are limited to individual students.
- Faculty-Mentored Research Grant Proposals will include Cover Sheet, Faculty Mentored Grant Proposal, Faculty Recommendation Form, Attachment A, Attachment B, IRB,

IACUC, or IBC approval notifications (if necessary), and Supplemental Budget Request (if applicable). All forms are available at the Angelo State CTR web site.

Student Grant Awards

- The maximum amount will be \$750 for each student.
- Students may also request a maximum of \$150 to cover itemized research-related expenses, excluding travel. The itemized request accounts (M&O) will be created at the beginning of the research project semester.
- Students may also apply for a supplemental M&O award (maximum of \$500). Applications for supplemental requests will be reviewed after all original awards are reviewed. Supplemental awards will only be granted if there are sufficient funds.
- Students must earn a grade of “B” or better in the independent research course in which the student is enrolled to be eligible for any future Undergraduate Research Grant funds.

Faculty Grant Awards

- The maximum amount will be \$500 for each project. A maximum of two individual projects or two group projects of any given faculty mentor (whether Year-Long or Single Semester) will be funded. Faculty awards will be disbursed at the conclusion of the research project.

Grant Requirements

Students receiving grants must agree to

1. enroll in no fewer than three credit hours of directed independent study for which a letter grade is earned during the fall or spring semesters for which the grant is awarded.
2. produce a scholarly/creative product to be assessed by the faculty mentor and result in a grade for the required independent research course.
3. submit a two-page minimum, detailed description of the research/creative project that includes future possibilities associated with the project for publication in *Crius*, ASU’s undergraduate research journal, prior to the end of the spring term.
4. present their project at ASU’s undergraduate research symposium held at the end of each spring term. Students graduating in December will provide the Center for Innovation in Teaching and Research a digital copy of a presentation rather than present at the spring research symposium.

Students will not receive a grade for the independent study course until they have fulfilled the grant requirements above.

Failure to fulfill these grant requirements may result in the following:

- A hold placed on student records until these products are submitted or until such time as arrangements are completed with the Undergraduate Research Grant Committee.
- A refund of the grant funds.

Further Encouragements

- Student scholars and faculty mentors are strongly encouraged to present scholarly projects at professional conferences or other appropriate conferences, such as the Annual Meeting of the National Conference on Undergraduate Research or the Annual Meeting of the National Collegiate Honors Council.
- They are also strongly encouraged to publish co-authored manuscripts in professional publications.